

Job Description:

Title: Oracle 8+ DBA

Reporting to : Project Manager

Staff Responsible for: Build a team of 4

Background Information on mi2g software as a company:

mi2g software works with financial services groups, both large and small, to change and eEnable their entire business. We automate our clients' business in such a way that they and their customers can use the World Wide Web both to increase their business volume and reduce their overall cost base.

Our eBusiness Solutions Engineering pays particular regard to security. We advise on the management of eRisk, and incorporate Bespoke Security Architectures in our solutions.

Our clients are mainly from the banking, insurance and reinsurance sectors. We build highly secure intranets and extranets, eCommerce communities and data warehouses that are specifically constructed for data mining, Customer Relationship Management and cross-selling.

The company's ethos is to employ innovative, hard working and dynamic individuals who are able to work in a team environment. They can expect to be given responsibility at an early stage and to contribute ideas and solutions to concepts and problems.

Purpose of the Job:

The role within mi2g software will be an Oracle 8+ experienced DBA working at client sites for large financial institutions based in North America. The DBA is to administer databases, including database configuration, backup and recovery, capacity planning, troubleshooting and security in a hands-on team lead position.

Duties & responsibilities:

The main responsibilities will be:

1. Install and maintain Oracle databases.
2. Install and maintain vendor supported databases and products.
3. Develop, maintain and document administration tools and strategies.
4. Develop and implement performance tuning strategies.
5. Establish and maintain security and integrity controls.
6. Work with development teams to roll out new system releases and resolve problems.
7. Cross train and mentor other DBAs and System Administrators on the team.

8. Follow and maintain documentation and standards.
9. Plan database growth and changes.
10. Report status and progress on a periodic basis to the project managers and the PMO.

The ideal Candidate should have:

Person Specification:

The main skills and experience required are:

- Minimum of 4 years as a primary DBA supporting major production systems with an Oracle backend.
- Oracle DBA certification version 7 or higher.
- Oracle version 8i or higher.
- Strong database and application tuning skills and the ability to conduct PL/SQL analysis.
- Extensive knowledge of UNIX (Sun Solaris) and shell scripting.
- Experience with Siebel CRM application administration a plus.
- Project implementation and product installation experience a plus.

Experience with a phased Web-based implementation project.

Previous experience of large account or internet project handling and excellent knowledge of eBusiness implementation

Excellent organisational, communication and time management skills

A good understanding of:

- ✓ applications support
- ✓ version control
- ✓ patching
- ✓ back up and recovery
- ✓ testing

Nice to have:

- ✓ Customer Relationship Management software
- ✓ Insurance Markets knowledge
- ✓ Schedules
- ✓ Business Models

Degree in any of the following from a recognised university:

- ✓ Computing
- ✓ Engineering
- ✓ Information Systems Management

The essential attributes for this role are:

- A formal business training
- An attitude of getting things done
- A strong ambition and commitment to the role
- An ability to search, find and fix problems

- A strong team player with the ability to train, tutor & lead
- Innovative ideas followed by clear planning & implementation
- Strong communication skills
- Ability to thrive under pressure
- International mindset
- Self motivation and a determination to succeed

- **Personal Skills:-**

- Customer-oriented support skills
- Team player qualities
- Attention to detail
- Excellent problem solving / troubleshooting skills
- Team leader qualities and organizational skills
- Highly numerate
- Good at building relationships
- Entrepreneurial

- **Circumstances:-**

- Prepared to be based in North America
- Prepared to work the necessary hours to deliver the agreed targets
- Able to work the odd weekend if necessary
- Good health – health check will be undertaken

Salary Package: £+ incremental increases as experience grows

Hours of work and holiday entitlement

- 20 working days holiday rising to a maximum of 24 days
- Hours 9:00am to 6:00pm Monday to Friday

Company Benefits:

- On going personnel development and training